The purpose of the Hilda & Hershel Rich Endowment is to support student leadership development with a societal impact through:

- Service
- Internship projects
- Community-based research
- Other relevant community engagement activities
Successful applications will achieve the following:

- Engagement with **Houston** community
- Engagement with **Rice** community
- Foster **leadership** and **creativity** among Rice students
- Align with Center for Civic Leadership mission of fostering engaged **citizenship**
  - Informed about the social issue being addressed
  - Ethical approach to project
Students, faculty, and staff are eligible to apply

- **Students (undergraduate and graduate)** → no monetary limits
- **Graduating seniors** can apply for post-graduate support for a summer project → up to $5,000
- **Faculty and staff** → must demonstrate *student ownership and innovation* from conceptualization to implementation of project
- **Previously funded recipients** → must demonstrate rationale for additional need and growth/added capacity to the project
Funding

There is no maximum amount for which to apply

- Prior grants have ranged from $300-$15,000
- Budget should be appropriate to scale and impact of project
- Post-graduate support up to $5,000
## Allowable and Excluded Expenses

<table>
<thead>
<tr>
<th>Allowable</th>
<th>Excluded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic lodging</td>
<td>Wages</td>
</tr>
<tr>
<td>Transportation</td>
<td>Technology available on campus</td>
</tr>
<tr>
<td>Meals</td>
<td>Participation fees for domestic or international programs in community service or research such as, Alternative Spring Break or Global Urban Lab</td>
</tr>
<tr>
<td>Supplies</td>
<td>T-shirts &amp; gift cards</td>
</tr>
</tbody>
</table>
Application Requirements

- Completed CCL application through “Apply Now”
- Application short answers
- Detailed budget of projected costs
- Tentative timeline of project
- Letter of support from community partner(s)
Timeline

Application for Students are due Sunday, October 27\textsuperscript{th} at 11:59pm and for Faculty/Staff on Friday, November 15th at 11:59pm

**September:** Info session and workshops begin

**October:** workshops, student application deadline, and interviews

**November:** students updating applications and faculty/staff/capstone student applications due

**Early December** selection committee meets and decisions shared

**Spring semester,** if selected, funding disbursed and post workshops begin
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## Pre-Application Workshop Topics

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Topic</th>
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</thead>
<tbody>
<tr>
<td>One</td>
<td>Mission alignment; Ethical engagement; and Identifying community partners</td>
</tr>
<tr>
<td>Two</td>
<td>Creating your proposal; Understanding impact</td>
</tr>
<tr>
<td>Three</td>
<td>Timelines and budgets; Assessment and accountability</td>
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<tr>
<td>Finalizing Applications</td>
<td>Final preparation of application</td>
</tr>
</tbody>
</table>
Pre-Application Workshops

All Workshops will be held in Meyer Conference Room

– Wednesday September 18th Workshop One, 2-3pm
– Tuesday September 24th Workshop One, 3-4 pm
– Wednesday September 25th Workshop Two, 2-3 pm
– Tuesday October 1st Workshop Two, 3-4 pm
– Wednesday October 2nd Workshop Three, 2-3 pm
– Tuesday October 8th Workshop Three, 3-4 pm
– Wednesday October 16th Finalizing applications, 2-4pm
– Tuesday October 22nd Finalizing applications, 3-5pm
<table>
<thead>
<tr>
<th>Topic</th>
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</thead>
<tbody>
<tr>
<td>Budget Planning</td>
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<tr>
<td>Project Management</td>
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<tr>
<td>Assessment and Accountability</td>
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<tr>
<td>Future funding and sustainability</td>
</tr>
<tr>
<td>Presentation guidelines</td>
</tr>
<tr>
<td>End of grant reports</td>
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</tbody>
</table>
Award Requirements

If the grant application is approved, the following stipulations must be met as a condition of receiving the grant:

1. **All students** involved in the project must either be enrolled in a course that is actively supporting their developmental growth through civic leadership, such as UNIV 402/403, or attend the post application workshops hosted by the CCL.
2. If the recipient is a **faculty or staff**, then those students involved in those projects must also attend the workshops/webinars.
3. All grant recipients will be required to submit an **end-of-grant report** to the Rich Family.
4. All grant recipients will be required to submit a **presentation** summarizing key points and outcomes and present it as a final presentation.

NOTE: Failure to meet these requirements may lead to repayment of grant funding.
Rice Neuroscience Society: NeuroCamp 2019
East Aldine Project
Thank you!

Q&A

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